USAID/Ukraine Support: Monitoring, Evaluation, and Learning; Communication; Research

VIRTUAL STUDENT FEDERAL SERVICE
V S F S

Project Title	USAID/Ukraine Support: Monitoring, Evaluation, and Learning; Communication; Research
Project Summary	USAID/Ukraine is seeking support to monitor it's projects, evaluate their impact, and disseminate lessons learned to the Mission, wider USAID community, other donors, and partners; conduct research on topics related to Ukraine; and, produce and edit reports related to the Mission's activities.
Country	Ukraine

Project Description

Monitoring, Evaluation, and Learning
- Review draft evaluation and assistance reports of the Mission's activities to ensure quality standards outlined in USAID's Evaluation Policy;
- Conduct data analysis of performance and contextual information tracked in Mission's Performance Management Plans;
- Identify and collect proxy and context indicators, which could be used for monitoring progress achieved in implementing critical reforms at the national and sub-national levels, in sectors and selected institutions/organizations, define baselines and map the progress made;
- Attend and report out on webinars pertaining to Ukraine;

Communication and Outreach
- Produce briefing materials to communicate USAID/Ukraine's results and lessons learned to contribute to the agency dialogue on learning;
- Produce briefers, documents, or other research papers and analysis on topics related to the Mission's current and future programs - Russian media influence in Ukraine, the Government of Ukraine (GOU) preparedness for epidemics, natural disasters, economic shocks, large-scale sabotage, etc.;
- Produce summaries and fact sheets highlighting key findings and recommendations of evaluation reports for external stakeholders and partners;
- Review and edit documents, including, to fact sheets, newsletters, and reports;
- Compile regular briefers/reports (in written and/or graphic form) on major trends that could affect the Mission's ability to achieve its goal and objectives (economic, political, social trends both in Ukraine and in the world writ large; public statements by leading Ukrainian, Russian, or other dignitaries; programs/plans of other donor countries in Ukraine; etc.);

Research
- Update donor profiles by researching Embassy websites (often in local languages), OECD data, domestic donors, and contact info to help the Mission/PPL/E&E Bureau advance donor coordination;

- Research and identify local organizations (business/private sector and professional associations, universities, think tanks and non-governmental organizations, etc.) that USAID could approach for joint programming.

Other duties as assigned.

Required Skills or Interests

Skill(s)
Analytical writing
Data analysis
Data visualization
Editing and proofreading
Graphic design
Infographic design
Research
Storytelling/blogging/vlogging
Writing

Additional Information

None

Language Requirements

Language	Speaking Proficiency	Reading Proficiency	Importance
Ukrainian	Elementary proficiency	Minimum professional proficiency	Nice to Have
Russian	Elementary proficiency	Minimum professional proficiency	Nice to Have